

## Bath & North East Somerset Council

MEETING/ DECISION MAKER:	<b>Cllr Paul Roper, Cabinet Member for Economic and Cultural Sustainable Development</b>	
MEETING/ DECISION DATE:	<b>On or after 14<sup>th</sup> May 2024</b>	EXECUTIVE FORWARD PLAN REFERENCE:
		<b>E 3536</b>
TITLE:	<b>Roman Baths and Victoria Art Gallery Accreditation</b>	
WARD:	All	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b>		
<ul style="list-style-type: none"><li>○ <b>Victoria Art Gallery Forward Plan 2024 - 27</b></li><li>○ <b>Collections Development Policy – Victoria Art Gallery</b></li><li>○ <b>Documentation Policy – Victoria Art Gallery</b></li><li>○ <b>Collections Care and Conservation Policy – Victoria Art Gallery</b></li><li>○ <b>Collections Development Policy – Roman Baths Museum</b></li><li>○ <b>Documentation Policy – Roman Baths Museum</b></li><li>○ <b>Collections Care and Conservation Policy – Roman Baths Museum</b></li><li>○ <b>Access Policy – Heritage Services</b></li></ul>		

### 1 THE ISSUE

It is a requirement of the Arts Council England's Accreditation Standard that the Victoria Art Gallery has an approved Forward Plan which covers the current and subsequent planning year and that both the Roman Baths and the Victoria Art Gallery have a Collections Development Policy, Documentation Policy, Collections Care and Conservation Policy, and an Access Policy.

The Roman Baths Museum and Victoria Art Gallery will be renewing their Accredited status in 2024.

### 2 RECOMMENDATION

**The Cabinet Member is asked to;**

**2.1 Approve the Victoria Art Gallery's Forward Plan 2024 – 27 and the Collections Development Policy, Documentation Policy, Collections Care**

## **and Conservation Policy, and an Access Policy for both the Roman Baths Museum and Victoria Art Gallery.**

### **3 THE REPORT**

- 3.1 It is a requirement of the Arts Council England's Accreditation Standard that a Museum must have a Forward Plan that is able to demonstrate that they can plan effectively for the long-term and be able to adapt in a changing environment. The Forward Plan sets out the key aims and objectives for our organisation and how they will be delivered over a specific time and to a specific budget.
- 3.2 It is a requirement of the Arts Council England's Accreditation Standard that a Museum must have a Collections Development Policy that underpins the development of our collections. It shows how our collections development activities (acquisition, appraisal, deaccessioning, and disposal) link clearly to our statement of purpose and meets ethical commitments and legal requirements.
- 3.3 It is a requirement of the Arts Council England's Accreditation Standard that a Museum must have a Documentation Policy that ensures our collections' documentation activities provide us with useful and useable information, linked to your statement of purpose, and meets ethical commitments and legal requirements.
- 3.4 It is a requirement of the Arts Council England's Accreditation Standard that a Museum must have a Collections Care and Conservation Policy that shows how our collections care and conservation activities ensure the long-term preservation of collections, link to your statement of purpose, and meet ethical commitments and legal requirements. The policy should outline the duty of care and responsibilities towards the collection.
- 3.5 It is a requirement of the Arts Council England's Accreditation Standard that a Museum must have an Access Policy that demonstrates how people access our buildings, sites, programmes, collections, and the associated information we hold on them. This is an essential part of providing a service to our users. Our access policy or statement will show how your access provision links to your statement of purpose and meets ethical commitments and legal requirements.
- 3.6 For the Accreditation application the Roman Baths Museum and Victoria Art Gallery need to provide a copy of the various plans and policies and **signed approval for each one** from our governing body. The statement of purpose and key aims/priorities must be approved by the governing body or by those approved to take delegated decisions.

### **4 STATUTORY CONSIDERATIONS**

- 4.1 N/A

### **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 5.1 The Victoria Art Gallery Forward Plan outlines its plan for the next three years with resources allocated to the various activities. All activities are either included within existing internal budgets or, where external funding is required, this will be considered in our fundraising strategy.

5.2 The Forward Plan set out our intentions but doesn't commit us to achieving them. The Arts Council understand that objectives and budgets may change. The document is a working document, and the activity may change over the course of the plan.

## **6 RISK MANAGEMENT**

6.1 Risk assessments for individual projects will be created.

6.2 Heritage Services has an overarching risk assessment that is reviewed regularly and on a monthly basis at the senior leadership team meetings.

## **7 EQUALITIES**

7.1 Equalities considerations will be made on a project and activity basis and are subject to Heritage Service's overall approach to Equalities, Diversity and Inclusion.

## **8 CLIMATE CHANGE**

8.1 Environmental considerations will be made on a project and activity basis and are subject to Heritage Service's overall approach to sustainability.

8.2 Further to this, the service will also work with stakeholders to initiate a sustainable tourism strategy for BANES.

## **9 OTHER OPTIONS CONSIDERED**

9.1 N/A

## **10 CONSULTATION**

10.1 The development of the forward plan has been done through consultation on various aspects of the Roman Baths programme and operation through evaluation and feedback via surveys and face to face from users, non-users and stakeholders.

<b>Contact person</b>	Amanda Hart, Roman Baths and Pump Room Manager Tel: 01225 477774
<b>Background papers</b>	N/A
<b>Please contact the report author if you need to access this report in an alternative format</b>	